

York Town Board Meeting  
December 16, 2010

Present: Supervisor Gerald L. Deming, Council Members: David Deuel, Norman Gates, Frank Rose Jr. and Lynn Parnell

Absent: None

Others: Roger McCracken (Water & Sewer Op.) and Carl Peter (Zoning & Code Officer)

Supervisor Deming opened the Town Board Meeting at 7:30 p.m. with the pledge to the flag.

MINUTES

RESOLUTION offered by Mr. Gates and seconded by Mr. Rose to approve the minutes of the December 2<sup>nd</sup> Public Hearing and Regular Town Board Meeting, with one correction. Voted on and approved, Yes-5, No-0.

WATER/SEWER

1) Treatment plant:

Mr. McCracken reported the recirculation pump at the treatment plant burned out once again and has to be replaced. Mr. McCracken commented we should actually consider purchasing two pumps, in order to have one on hand as a spare. The cost for one pump is \$ 2,556.00 and for the pair \$ 4,800.00.

2) Work session:

Mr. McCracken asked if he could schedule another work session with the Public Works Committee to begin prioritizing upcoming water and sewer projects. Mr. McCracken stated he hopes to have a meeting soon to start putting ideas and plans in sequence, in order to be ready when the weather breaks in the spring.

Supervisor Deming agreed another work session should take place soon and should include Clark Patterson Lee Engineer, Rick Henry.

3) Public Hearings:

Supervisor Deming informed the Board of the upcoming required Public Hearings in order to obtain potential grant funding. Clerk Harris spoke with a representative from Thoma Development Consultants recently about scheduling the hearings. The dates and time will be as follows:

Thursday, January 13<sup>th</sup>, 2011 at 7:00 p.m.

Thursday, February 10<sup>th</sup>, 2011 at 7:00 p.m.

4) Lawn Mower:

Mr. McCracken stated the Board discussed a few months ago the possibility of purchasing a new mower for the Water & Sewer Department. After viewing the existing budget, he has verified we have not used the entire budget to date and informed the Board of some quotes he has obtained for a John Deere Series Tractor with a 54 inch deck:

Z & M Ag and Turf (Alexander)	\$ 5,409.00
Drake Lawn and Garden (Clarence)	\$ 6,075.00 plus a \$200 delivery fee
Lakeland Equipment (North Chili)	\$ 5,661.18

After a brief discussion the Board agreed this is a perfect time to be purchasing a new mower, companies are very eager for the business, and we can take the old mower to auction in the spring.

RESOLUTION offered by Mr. Gates and seconded by Mr. Deuel authorizing Mr. McCracken to purchase (1) John Deere Select Series X530 Multi-Terrain Tractor with a 54 inch deck, from Z & M Ag and Turf, in Alexander, New York, in the amount not to exceed \$ 5,409.00. Voted on and approved, Yes-5, No-0.

\*\* Mr. McCracken will notify Gary Bell of Z & M Ag and Turf in the morning of the Town Board's decision.

OLD BUSINESS

1) Website decision:

Councilman Deuel stated the Board tabled the website discussion at the December 2<sup>nd</sup> meeting until we had a clear idea of exactly what has been paid to Design FM the past two years. Supervisor's Clerk, Mrs. Barefoot copied Design FM's 2009 and 2010 invoices for the Board to review. The fees incurred for 2009 totaled \$ 660.00 and from January to November, 2010 we have paid \$ 675.00 thus far, roughly averaging \$ 55.00 per month.

Councilman Deuel commented how informative and inexpensive the Digital Towpath program would have been if we were aware of it from the beginning, but having to start from scratch to input the information, and needing an office staff person to "man it" would not be feasible for us. With the Genesee Valley Web Marketing proposal, it has many features, especially the tracking of users, but wonders if we need that specific data. Design FM is less expensive than we first anticipated, but seems to charge us for every change made, large or small.

Council Member Parnell stated the choice comes down to staying with Design FM or going with Genesee Valley Web Marketing. As Mr. Deuel pointed out, Design FM charges for every action taken, while Genesee Valley Web Marketing has a yearly fee, with unlimited changes. Everything is included in the price and commented how impressed she was with what was prepared for the Town of Lima.

Councilman Deuel stated his biggest concern is, if the Town Board chooses to proceed with Genesee Valley Web Marketing instead of continuing with Design FM, the community might think Robert Deming was awarded this contract due to his father's connection, but would not have a problem if the price was cheaper.

Councilman Rose commented the community's perception of whom we choose should not be an issue if we feel Genesee Valley Web Marketing can provide us with a more creative design and perhaps reconfigure the entire website, making it much more current, right now it is a bit stale.

Councilman Deuel stated if we are looking to add more to our website and will be redesigning the entire site, we should go with G.V. Web Marketing. If we have no plans for updating or upgrading the existing site then stay with Design FM.

Each Board Member agreed they would like to revamp the Town's website and feel Genesee Valley Web Marketing is the right fit for us.

RESOLUTION offered by Mrs. Parnell and seconded by Mr. Rose authorizing the Town of York to contract with Genesee Valley Web Marketing for website services, at a cost of \$ 891.00 for 12 months, (receiving 3 months free). Voted on and approved, Yes-4, No-0, Abstain-1, Gerald Deming.

## 2) Court update:

Councilman Deuel stated Jon Norris visited the Town Hall today to begin taking measurements of the building in order to gather information on what potentially can be adjusted and/or constructed at the hall. Mr. Norris stated he hopes to have a summary of his plans by the first part of January, including three proposals for the Board to review and discuss. Councilman Deuel stated once Mr. Norris notifies him, he will then contact the Board to inform them of the meeting. Mr. Deuel added, if any Town Board Member has questions or concerns, feel free to voice them, Mr. Norris is asking everyone for input. Mr. Deuel also commented once we have some ideas, we should speak with our Insurance Agent, David Boyce about our coverage and the liability issues.

## 3) County ambulance:

Supervisor Deming reported the County run ambulance will be in service beginning January 1<sup>st</sup>, 2011. Other towns have already shown interest in participating, Towns of Caledonia and Leicester sent letters to the County seeking their assistance during the daytime hours.

## NEW BUSINESS

### 1) Board of Assessment Review:

Supervisor Deming stated he and Councilman Rose conducted interviews for the vacancy on the Board of Assessment Review. A total of five persons applied for the position, Andrew Alberlan, David Bailor, Dwayne Dougal, Joseph Graves and Edwin Mycek. Each applicant was excited about the possibility of serving the York community.

After little discussion...

RESOLUTION offered by Mrs. Parnell and seconded by Mr. Gates to appoint Dwayne Dougal to the Board of Assessment Review to fill the vacancy, term expiring September 30<sup>th</sup>, 2015. Voted on and approved, Yes-5, No-0.

\*\* Mrs. Harris will notify the Real Property Office in the morning of the new appointment.

2) Water Tap:

a- Melissa Slater:

RESOLUTION offered by Mr. Gates and seconded by Mr. Rose to approve the Water Tap Application submitted by Melissa Slater for property located at 2256 Dow Road, in the amount of \$ 1,500.00. Voted on and approved, Yes-5, No-0.

3) Close out meeting:

The Board scheduled the year end close out meeting for Thursday, December 30<sup>th</sup>, 2010 at 2:00 p.m.

8:30 P.M.

RESOLUTION offered by Mr. Deuel and seconded by Mrs. Parnell to enter into Executive Session to discuss a personnel matter, to include Town Board and Town Clerk. Voted on and approved, Yes-5, No-0.

9:05 P.M.

RESOLUTION offered by Mrs. Parnell and seconded by Mr. Gates to end Executive Session. Voted on and approved, Yes-5, No-0.

Supervisor Deming reported no action was taken in Executive Session.

OTHER

1) Complaint(s) procedure:

The Board discussed at great length the need to have a policy or procedure of some format in place to deal with complaints. When residents or others wish to lodge a complaint or a concern but do not wish to attend a Town Board Meeting to speak in front of the public, the Board should have another option available. Supervisor Deming suggested that two members of the Board meet informally with the complainant and the Town employee to review what has transpired in hopes to proceed with a resolve. If the matter can be handled from the initial meeting, no further action will be needed, if not and the issue is a larger one, it will be the responsibility of those two Town Board members to bring the matter to the attention of the entire Board for further discussion and potential action.

The Board agreed Supervisor Deming's suggestion would be a positive way to handle any future complaints.

2) Holiday celebration:

The Board discussed whether or not to schedule a Holiday luncheon for the employees. It was agreed in order to keep expenses down the Board would be willing to order pizza and wings for the Water and Sewer Department as well as the Highway Department if they were not planning to attend the Holiday celebration in the Town of Leicester.

### 3) Zoning Officer:

Supervisor Deming expressed to Mr. Peter the Board's continued support of him as the Town of York's Zoning & Code Enforcement Officer. Councilman Rose stated we are aware of the issues that transpired with the Leicester Board, but that does not affect how the York Town Board feels, and we need to move forward and keep the lines of communication open. Councilman Rose also suggested that it might be helpful if Mr. Peter came to one meeting per month to keep the Board informed of recent activity, in addition to his monthly written reports he submits.

Mr. Peter thanked the Board for their support and commented he has always been able to contact Supervisor Deming or a Board member when an issue is about to be or has already happened, which he will continue to do in order to keep all parties up to date on the day to day activities. Mr. Peter also reviewed with the Board several checklist sheets he prepared in order to assist residents and/or contractors in completion of their respective permits (building, pool, sign, etc.). The Board agreed the checklists will certainly aid future applicants, and asked Mr. Peter to make sure it appears on the Town website as well.

### 3) Cell phone:

Mr. Peter asked the Board if it is possible to add him to the Town's policy for cell phone coverage once he is through in the Town of Leicester. Mr. Peter stated he actually has "family" coverage under Leicester, and wondered if the Board would agree to the additional users.

Supervisor Deming stated that Mrs. Barefoot contacted our carrier today about an additional line or users, and to add Carl would only cost the Town \$ 10.00 per month, but under a family plan (two people) it would run \$ 99.00 per month plus \$ 10.00 for each additional line, which is more than we can spend. Supervisor Deming stated the Town Board has always covered the Water/Sewer and Highway Department employees cell phone coverage and would also agree to encompass the Zoning Officer as well, under a single policy, but his family will need to find coverage themselves.

Mr. Peter stated in order to keep his existing cell number, the Town of Leicester must sign off on the number and we can pick it up, which they call, "Assumption of Responsibility", and we do not anticipate this to be an issue.

### 4) Election cost:

Supervisor Deming reviewed with the Board the claim in the bills in the amount of \$ 2,160.00 for costs incurred for the November General Election with the Board of Elections.

The Board agreed the figure was much higher than they expected, and feel the Towns could have completed the process for far less.

## BILLS

RESOLUTION offered by Mr. Gates and seconded by Mr. Deuel to approve all claims brought before the Board. Voted on and approved, Yes-5, No-0.

Sewer Districts	# 189-196	\$ 2,449.79
Consolidated Water	# 247-260	\$ 10,153.76
General Fund Claim	# 409-423	\$ 9,664.15
Highway Fund Claim	# 185-194	\$ 13,302.48

AJOURNMENT

RESOLUTION offered by Mr. Gates and seconded by Mr. Rose to adjourn the Town Board Meeting until December 30<sup>th</sup> Year end-close out meeting at 2:00 p.m. Voted on and approved, Yes-5, No-0.

Town Board Meeting closed at 9:50 p.m.

Respectfully Submitted,

Christine M. Harris, Clerk