

**RULES and REGULATIONS**

**TOWN OF YORK**

**CONSOLIDATED WATER DISTRICT**

**REVISED ON**

*April 14, 2016*

**BY THE YORK TOWN BOARD**

## **Rules and Regulations**

### **Consolidated Water District**

At the duly called meeting of the Original Board of Water Commissioners of the Town of York, County of Livingston, and State of New York, held at the Town Hall in the Town of York on the 4<sup>th</sup> day of November, 1954, a quorum being present, the following rules and regulations were duly adopted:

#### **Section 1**

No Person shall deface, injure, disturb or interfere with any machinery, pumps, buildings, standpipe, mains, hydrants, gates, valves, curb stopcocks, curb boxes, or any part of the water system; no person shall deposit any sticks, stones, dirt or any other substance whatsoever in any hydrant; no person shall perform any act by which any fire hydrant shall be covered or hidden by snow, ice, lumber, brick, stone, earth, ashes, or any other substance or material whereby any fire hydrant shall be rendered difficult of access or operation; and no person shall tie any animal to any fire hydrant. Nor shall any unauthorized person open or interfere with the hydrants, valves or other Waterworks fixtures, of the system for any purpose other than for extinguishing, fires, or testing fire apparatus, except by permission of persons authorized by the Water Board. Tank trucks may be filled at designated hydrants at a fill rate of \$.50 per tank of 1000 gallons or less plus \$.50 per each additional 1000 gallons or portion thereof. Tanks outside of the Town at the rate of \$1.00 per thousand gallons or portion thereof.

No person shall in any manner contaminate or pollute, or cause to be contaminated or polluted, water in the standpipes.

Those committing any of the above offenses will be prosecuted to the full extent of the law.

#### **Section 2**

All applications for the introduction of supply of water into any premises or for the extension of any pipe for the conveyance of such water must be made in writing, and, if the applicant is not the owner of the premises, the written consent of the owner must accompany the application.

The Board reserves the right to refuse any application if, in their judgment, it would be for the best interest of the District.

#### **Section 3**

No persons, except those authorized by the Board of Water Commissioners, shall be allowed to tap the watermains, and no changes in service pipes shall be made without consent of said Board.

#### **Section 4**

The Board of Water Commissioners will furnish all labor and materials required to make the service connection from the main up to and including the curb stopcock and curb box, which shall at all times be subject to the control of the Board. For this part of the service connection, there shall be a fixed charge of such an amount as shall have been determined by the Board as being a fair compensation for labor and material, such charge being payable at the signing of the application, and no work on such connection will be started until said fee is paid.

#### **Section 5**

All expenses attending the introduction of water from the curb stopcock into any premises shall be borne by the applicant. The installation of the service line shall be entirely under the supervision of the Board of Water commissioners. A stop and waste cock must be placed in the line immediately inside the wall of the building so that water may be turned off in the building at this point, the Board or its Agent shall have access to the premises at all times to inspect service lines, connections and meters.

All water pipes and all service pipes extending from the curb stopcock, together with all fixtures connected therewith, must be kept in good repair and protected from freezing, and in case said service and fixtures are not kept in perfect repair the Board of Water Commissioners may cut off the supply of water therefrom after ten (10) days notice, or may cause said service and fixtures to be repaired and collect the expense of same from the owner.

#### **Section 6**

All meter size five-eighths size must be paid for by the consumer, and all consumers outside of the District shall furnish all material and labor, and their water rate shall be \$.60 per 1000 gallons. If the meter gets out of order and fails to register the correct amount of water used, the consumer will be charged at the average daily consumption as shown by the meter when in order.

#### **Section 7**

No person shall break or deface the seal of any water meter or remove, alter, obstruct, injure or prevent the action of any water meter.

Any damage which may be sustained to a meter resulting from carelessness of the owner of the premises, tenant or agent of the owner, ;or from neglect of either of them properly to service and protect the same, as well as any damage that may result from allowing said meter to become frozen, burned or injured by hot water or steam, shall be paid for to the Board of Water Commissioners on demand.

#### **Section 8**

No fixture, connection or device of any description for the use of water shall be placed between the meter and the main. Any violation of this section is punishable by law.

## **Section 9**

Permission will not be granted to supply two or more buildings from the same service line, unless one shall be a building not used as a dwelling. All existing violations of this section shall be remedied within 30 days after notice has been given by the Board of Water Commissioners under penalty of having water supply shut off until remedied.

## **Section 10**

The Board of Water Commissioners reserves the right to shut off the water from the whole or any portion of the Water Works system as they deem necessary, without notice, and keep it shut off for such length of time as may be necessary, and no deduction will be made or damages allowed for the time the water is shut off. Furthermore, the District will not be responsible for failure of service.

## **Section 11**

Water rates shall become due quarterly on the first day of January, April, July and October in each year. Water rates shall be paid quarterly on or before the 15<sup>th</sup> day of the month in which the bill for same is rendered at the net rate. All bills remain unpaid after 30 days subject the consumer to the penalty of having the water shut off and to be turned on only upon payment of the full bill and \$2.00 service charge.

## **Section 12**

The owner of a property shall be responsible for all water bills whether originally due from him or from a previous owner or occupant, and the same shall become a lien upon the property until paid. Tenants shall be required to make a meter deposit of \$6.00.

## **Section 13**

In all cases where an application for water is made for other than a permanent building, the entire cost of all labor and material shall be paid by the applicant, including a deposit of \$6.00 on the meter.

## **Section 14**

The Board of Water Commissioners reserves the right to make such changes in the rules and regulations and in the rates and charges for the use of water as it may from time to time deem advisable.

## Water Districts and all Extensions

### **RESOLUTION**

WHEREAS, the Town Board of the Town of York, acting as the Board of Water Commissioners of the York Water District of the Town of York, has heretofore established and adopted Rules and Regulations governing participation in the York Water District, most recently amended on February 12, 1998; and

WHEREAS, it has come to the Board's attention that further regulation is necessary regarding the type and quality of pipe used to provide municipal water service from the District's mains to the users; now therefore it is hereby

RESOLVED, that the Rules and Regulations of the York Water Districts be hereby amended by the addition of the following sections:

#### **SECTION 15**

All service lines from the District's curb stop to the user's water meter shall be constructed of one of the following materials:

- a) Type K copper pipe;
- b) Plastic SDR-9 (200 psi copper OD), and must have number 10 gauge solid copper tracer wire buried with the waterline.

#### **SECTION 16**

Any dwelling without a basement or cellar is hereby required to have a commercially manufactured meter pit installed that is manufacturer rated for cold climates, and shall have what is known in the industry as a Wabash style cover.

#### **SECTION 17**

All Water Districts and Water District Extensions will require a meter pit for any tap that is more than 250 feet from the road.

#### **SECTION 18**

These Rules and Regulations as now amended, and may be further amended in the future shall apply to the York Water Districts and all water district extensions that have been created within the Town of York and to any such districts and extensions as may hereafter be created.

And it is further

RESOLVED, that these amendments shall be effective immediately upon their adoption and filing with the Town Clerk of the Town of York.

**Water Districts and all Extensions**

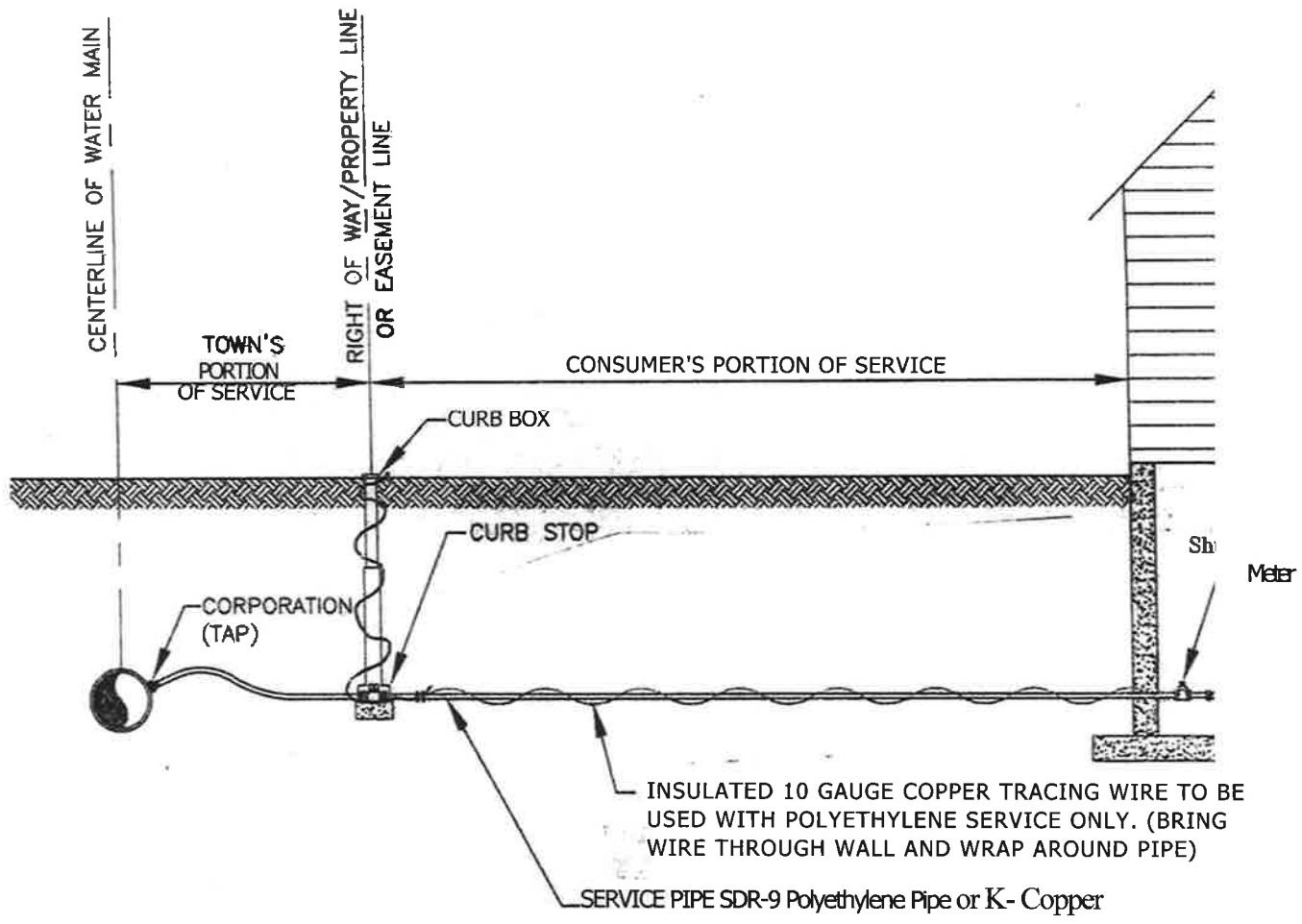
WHEREAS, the Town Board of the Town of York, acting as the Board of Water Commissioners of the York Water Districts of the Town of York, has heretofore established and adopted Rules and Regulations governing participation in the York Water Districts, most recently amended on July 11<sup>th</sup>, 2002; and

WHEREAS, it has come to the Board's attention that a meter testing policy is necessary for each of the Districts and their extensions; now therefore it is hereby

RESOLVED, that the Rules and Regulations of the York Water Districts be hereby amended by the addition of the following section:

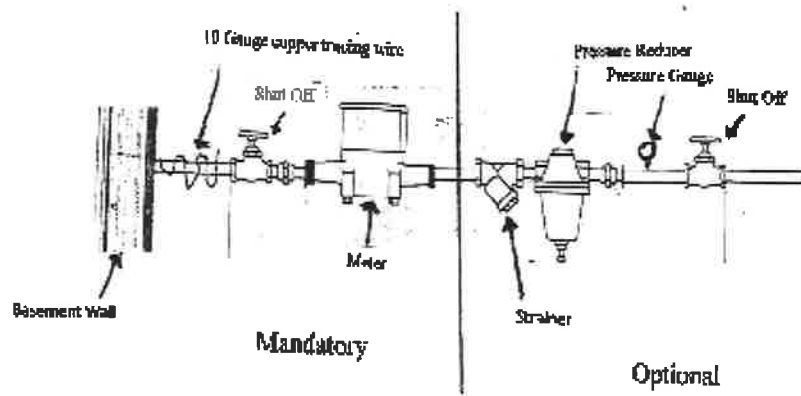
**SECTION 19**

If a resident wishes to replace or remove their water meter and the lab determines it to be accurate, the homeowner will be responsible for payment of the lab test and the replacement of a new meter. If the lab verifies that the meter was faulty, all fees will be incurred by the Town of York Water District



NOT TO SCALE

# Typical Meter Set Up





## SERVICE INSTALLATION

1. It is necessary for you to phone the York water Department to schedule a time to meet to determine where best to locate curb box and meter placement as well as the time frame for which you intend to connect.
2. Installation of SDR9 Polyethylene pipe or K-copper piping from basement to curb stop is necessary.
3. Any home that does not have a basement is required to have a meter pit installed near curb stop.
4. All homes 250' or more from road right away will also be required to have a meter pit.
5. All other water sources **MUST** be disconnected or have an engineered back flow prevention device that is tested annually.
6. Water meter will be supplied by the Town of York and will be inspected by our Water Operators prior to turn on of water connection

# REGULATIONS FOR BACKFLOW PREVENTION DEVICES

## SECTION I. PURPOSE

1.01 The purpose of these regulations are:

A. To protect the public potable water supply of the Town of York, Livingston County, New York from the possibility of contamination isolating within its customers' internal distribution system(s) or its customers' private water system(s) such contaminants or pollutants which could backflow into the public water system; and

B. To comply with the requirements of the New York State Sanitary Code 5-1.31

## SECTION II. RESPONSIBILITY

The Town of York Water Department shall be responsible for the protection of the Town of York distribution system from contamination due to the backflow of contaminates through the water service connection. If in the judgment of said water department, an acceptable backflow prevention device is required at the Town's water service connection to any customer's premises for the safety of the water systems the water department or its designated agent shall give notice in writing to said customer to install such an acceptable backflow prevention device at each service connection to this premise. The customer shall immediately install such approved device or devices at his own expense; and failure, refusal or inability on the part of the customer to install said device or devices immediately shall constitute a ground for discontinuing water service to the premises until such device or devices have been properly installed.

## SECTION III. DEFINITIONS

3.01 Acceptable Backflow Prevention Device is an acceptable air gap reduced pressure zone device or double check valve assembly as used to contain potential contamination within a facility. In order for the reduced pressure zone device or the double check valve assembly to be acceptable it must be listed on the most current version of the New York State Department of Health list of Acceptable Devices.

3.02 Aesthetically Objectionable Facility is one in which, substances are present, which if introduced into public water supply system could be a nuisance to other water customers, but would not adversely affect human health. Typical examples of such substances are good-grade dyes, hot water, stagnant water from fire lines in which no chemical additives are used, etc.

- 3.03 Air Gap means the unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet supplying water to a tank, plumbing fixture or other device and the flood level rim of said vessel. An approved air gap shall be at least double the diameter of the supply pipe, measured vertically, above the top of the rim of the vessel; and, in no case less than one inch.
- 3.04 Approved means accepted by the Town of York Water Department meeting an applicable specification stated in this Regulation as suitable for the purposed use.
- 3.05 Auxiliary Water Supply means any water supply on or available to the premises other than the Town of York's approved public water supply. These auxiliary waters may include water from another purveyor's public potable water supply or any natural source(s) such as a well, spring, river, stream, harbor, etc., or used waters. These waters may be contaminated or they may be objectionable and constitute an unacceptable water source over which the water purveyor does not have sanitary control.
- 3.06 Backflow means a flow condition, induced by a differential in pressure, that causes the flow of water or other liquids and/or gases into the distribution pipe of the Town of York supply system for any source other than intended source.
- 3.07 Certified Tester means that individual or firm approved to accomplish the necessary inspections and operational tests of backflow prevention devices.
- 3.08 Contamination means the presence in water of a substance that tends to degrade its quality.
- 3.09 Customer means a water user served by the supply system.
- 3.10 Customer's Water System means the piping used to convey water supplied by the Town of York supply system throughout a customer's facility. The system shall include all those parts of the piping beyond the control point of the Town Water Systems. The control point is either the curb valve or the main valve located in the public right of way that isolates the customer's facilities from the Town distribution system.
- 3.11 Degree of Hazard means whether a facility is rated as Hazardous, Aesthetically Objectionable or Non-Hazardous.
- 3.12 Double Check Valve Assembly, Acceptable means an assembly composed of two single, independently acting check valves, including tightly closing shutoff valves located at each end of the assembly and suitable connections for testing the water-tightness of each check valve.
- 3.13 Hazardous Facility is one in which substances may be present which if introduced into the public water system would or may endanger, or have an adverse effect on, the health of other water customers. Typical examples: laboratories, sewage treatment plant, chemical plants, hospitals, mortuaries.
- 3.14 Non-Hazardous Facility is one which does not require the installation of an acceptable backflow prevention device.

3.15 Public Water Supply System means the entire Town of York Water System including the source, treatment works, transmission mains, distribution system and storage facilities serving the public. This includes the distribution system up to its connection with the customer's water system.

3.16 Reduced Pressure Zone Device, Acceptable means a device containing a minimum of two independently acting check valves, together with an automatically operated pressure differential relief valve located between the two check valves. During normal flow and at the cessation of normal flow the pressure between these, checks leakage of either check valve the differential relief valve, by discharging to the atmosphere, shall operate to maintain the pressure. The unit must include tightly closing shutoff valves located at each end of the device, and each device shall be fitted with properly located test cocks.

3.17 Water Department means Licensed Water Operators of the Town of York.

#### **SECTION IV. REQUIREMENTS**

4.01 The customer's water system shall be open for inspection at all reasonable times to authorize representatives of the Town of York.

4.02 The Water Department and/or Town Engineer shall rate a customer's water system according to its degree of hazard to the public water supply system. Some of the factors to be considered are the use availability of contaminants, the availability of an auxiliary water supply and the type of fire fighting system in use.

4.03 An acceptable backflow prevention device shall be installed on each service line to a customer's water system at or near the property line or immediately inside the building being served, but in all cases, before the first branch line leading off the service line as follows:

A. Whenever a customer's water system is rated hazardous, an acceptable reduced pressure zone device or air gap shall be installed.

B. Whenever a customer's water system is rated aesthetically objectionable, as a minimum, an acceptable double check valve assemble shall be installed.

4.04 The design of the installation of an acceptable backflow prevention device must be prepared in accordance with New York State Laws and regulations. The design must be approved by the Water Department and all agencies required by the applicable New York State and Town of York laws and regulations.

4.05 It shall be the duty of the customer at any premises where backflow prevention devices are installed to have certified inspections and operational test made at least once a year. In those instances where the water department deems the hazard to be great enough, they may require certified inspections at more frequent intervals. Certified inspections and operational test must also be made when any backflow prevention device is to be installed, repaired, overhauled, or replaced, in addition to the requirement of an annual certified inspection at the expense of the customer and shall be performed by the device manufacturer's representative, witnessed by the

Town of York representative, or by a certified tester approved by the Town of York Water Department. The Town of York has addresses, and telephone numbers of those persons which are certified as testers for backflow prevention devices. It shall be the duty of the Water Department to see that certified inspection and operational tests of the backflow prevention devices are made. The customer shall notify the water department in advance in writing, when the test are undertaken so that he or his representative may witness the tests if it is so desired.

4.06 All presently installed prevention devices which do not meet the requirements of this section but were approved devices for the purpose described herein at the time of installation and which have been properly maintained, shall, except for the inspection and maintenance requirements under Section 4.05, be excluded from the requirements of these rules so long as the water department is assured that they will satisfactorily protect the utility system. Whenever the existing device is moved from the present location or requires more than minimum maintenance or constitutes a hazard to health, the unit may be replaced by a backflow prevention device meeting the requirements of this section.

4.07 No water service connection to any customer's water system shall be installed or maintained by the Town of York unless the water supply is protected as required by State laws and regulations and this regulation. Service of water to any premises shall be discontinued by the Town of York Water Department if a backflow prevention device required by this regulation is not installed, tested and maintained, or it is found that a backflow prevention device has been removed or bypassed. Service will not be restored until such conditions or defects are corrected.

## **SECTION V. ENFORCEMENT AND PENALTIES**

5.01 A violation of the provision of Section IV of this Regulation is a Misdemeanor punishable by a fine not to exceed One Thousand Dollars (\$1,000.00) for any one case, to be recovered in an action or proceeding brought by the Attorney for the Town of York in a court of competent jurisdiction. Each day of a continuing violation shall be subject to a separate such fine, imprisonment or civil penalty.

5.02 The Attorney for the Town of York may maintain an action or proceeding in the name of the Town of York, in a court of competent jurisdiction to compel compliance with this Regulation or restrain by injunction any violation of this Regulation, notwithstanding the provisions of Subsection 5.01 hereof for a penalty or other punishment.

5.03 Where any violation of this Regulation causes expense to the Town of York such violation may also be punishable by a civil suit against the violator, brought by the Attorney for the Town of York in the name of the Town of York in a court of competent jurisdiction, to recover such additional cost.

## **SECTION VI REGULATION IN FORCE**

6.01 This Regulation shall become effective upon its proper filing as required by law.